



FILE LAYOUT ADDRESS VERIFICATION

Owner Names and Mailing Address for Third-Party Address Verification

PROCESS TYPE	RECORD SPECIFICATIONS		FILE SPECIFICATIONS		INTERNAL TABLE NAME
	MAXIMUM	LENGTH	TYPE	EXTENSION	
Export	None	405	Comma-Separated	CSV	PATPADD

FIELD	DESCRIPTION	TYPE	LENGTH	LITERAL VALUES	KEY	NOTE
ADDYEAR	Property Year	Numeric	4,0		Primary	
ADDPARCEL	Parcel Number	Character	24		Primary	
ADDDOWNER1	Owner/Contact Name - Primary	Character	55			
ADDDOWNER2	Owner/Contact Name - Secondary	Character	55			
ADDMLINE1	Freeform Text – Line 1	Character	30			
ADDMLINE2	Freeform Text – Line 2	Character	30			
ADDMLINE3	Freeform Text – Line 3	Character	30			
ADDCONADDR	Street Address – Concatenated	Character	30			
ADDCONCSZ	City State ZIP - Concatenated	Character	30			
ADDSTREET	Primary Address Number	Numeric	10,0			
ADDPREDIR	Pre-Directional	Character	2			
ADDSTRTNAM	Street Name	Character	25			
ADDSTRTSFX	Suffix	Character	10			
ADDPSTDIR	Post-Directional	Character	2			
ADDSECUNIT	Secondary Address Designator	Character	10			
ADDSECOND	Secondary Address	Character	10			
ADDCITY	City	Character	25			
ADDSTATE	State	Character	2			
ADDZIPCODE	ZIP Code	Character	5			
ADDZIPFOUR	Plus Four Code	Character	4			
ADDZIPPLUS4	ZIP+4 Code	Character	10			
ADDFORGEIGN	Foreign Address Flag	Character	1	Y Yes N No		
ADDUNKNOWN	Unknown Address Flag	Character	1	Y Yes N No		

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Continued

ADDITIONAL INFORMATION

This file contains the data needed for US Postal Service address verification by a third-party vendor or online service. It has the primary and secondary owner/contact names, and the primary name's mailing address. The file includes records for all parcels (except public utility) with active or active-remove status in the selected property year. Public utility parcels have been excluded.

Address fields are provided as individual fields and, where applicable, concatenated into a single field. This gives end users the ability to select data in the format they need.

A complete mailing address is comprised of the following fields, in the order shown (ignore blank fields):

1. Freeform Text – Line 1
2. Freeform Text – Line 2
3. Freeform Text – Line 3
4. Street Address
5. City State ZIP

STREET ADDRESS

The street address is provided both as a single concatenated text string and as individual components.

Concatenated

- Street Address – Concatenated

Individual Fields

- Primary Address NumberStreet Number
- Pre-Directional
- Street Name
- Suffix
- Post-Directional
- Secondary Address Designator.....Unit Type
- Secondary AddressUnit Number

CITY STATE ZIP

The city, state and ZIP code are provided both as a single concatenated text string and as individual components.

Concatenated

- City State ZIP – ConcatenatedWhen a Plus Four Code exists, this field's ZIP will contain a complete ZIP+Four Code; otherwise, it will be a ZIP Code

Individual Fields

- City
- State
- ZIP Code.....Five digits (pad with leading zeroes when necessary)
- Plus Four Code.....Four digits (pad with leading zeroes when necessary)
- ZIP+4 Code.....When a Plus Four Code exists, this field will contain a complete ZIP+Four Code; otherwise, it will be a ZIP Code

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Continued

ADDRESS FLAGS

The following flags are intended to identify addresses meeting specific conditions.

NOTE: Counties are not required to maintain these flags. Before relying on either of them, end users should verify that they are consistently maintained.

- Foreign Address FlagThe address is outside of the United States and may have unique formatting
- Unknown Address FlagThe address is either unknown or questionable