



## Compliance Reports

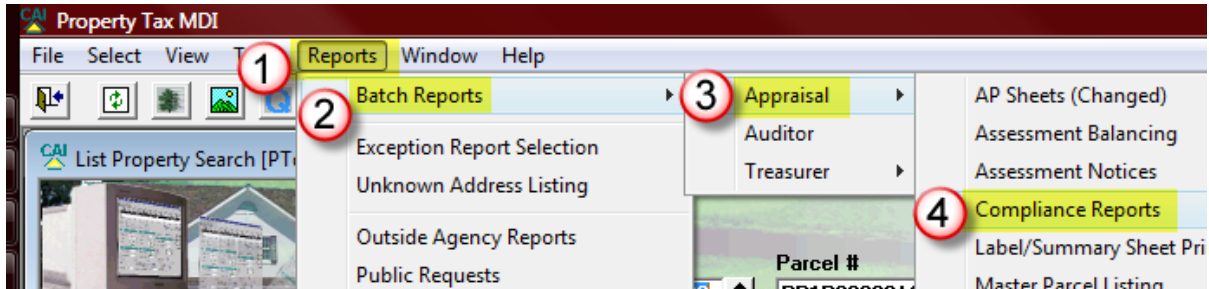
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## OVERVIEW

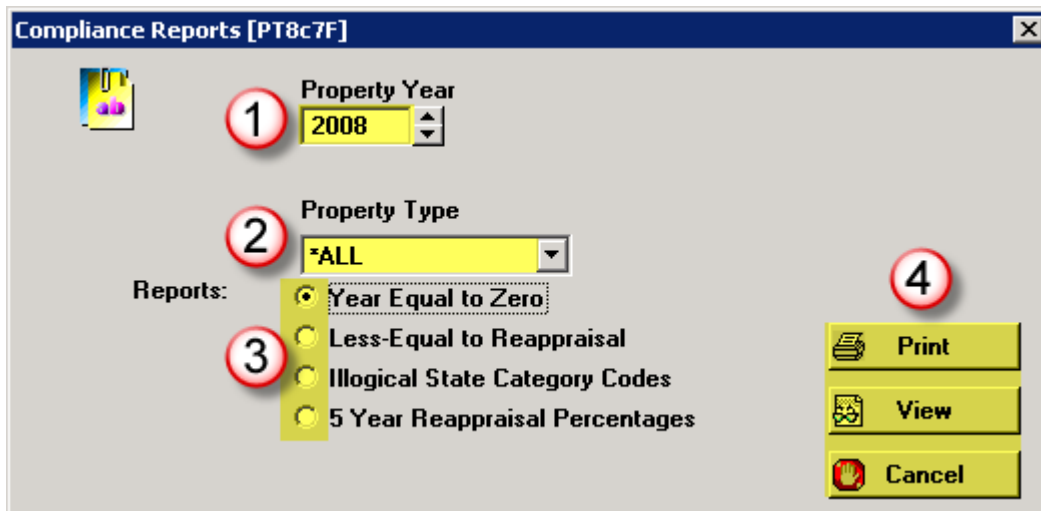
The Property system provides reports used primarily by the State Tax Commission to measure county compliance with state statutes. These reports are also used by the counties to monitor their progress and assure that their reappraisal data is complete and accurate.

To open the Compliance Reports window, follow these steps.



1. Click on Reports
2. Select Batch Reports
3. Select Appraisal
4. Select Compliance Reports

There are four compliance reports to choose from. Each will be explained in detail below.



1. Property Year      Enter the correct Property Year
2. Property Type      Select ALL
  - Choices include Real, Personal, Manufactured, All.
  - Personal property is not generally included in State Tax Commission compliance testing, but it will be listed separately on the report so choosing ALL will allow you to check real and manufactured at one time.
3. Reports              Select the report you want to view or print. (see details on each report below)
4. Buttons              Click the appropriate button for the action you want to take (Print, View, Cancel)

## REPORTS

### YEAR EQUAL TO ZERO

Lists parcels with a reappraisal year equal to zero. These may be okay depending on your county's practices.

2008 ██████████ COUNTY COMPLIANCE REPORT			
PARCELS WHICH HAVE A PHYSICAL INSPECTION YEAR OF ZERO			
Property Year: 2008			
Parcel Number	Name	Reappraisal Year	Categories
MH1TFC00000030	IDAHO DEPT OF FISH & GAME	0	81
PP1P00000A0030	ATKINSON'S DBA	0	59 71
PP1P00000A003A	ATKINSON'S	0	59 71
PP1P00000A003B	ATKINSON'S	0	59 59 71 71
PP1P00000A003C	ADAMSON'S	0	59 80

### LESS-EQUAL TO REAPPRAISAL

This report will ask for a reappraisal year, and list any parcels that have years less than or equal to the year you enter.

There is an additional selection field, Reappraisal Year, to be used when you choose this report. The report will list all parcels with a Reappraisal Year less than or equal to the Reappraisal Year you enter.

<b>2008 [REDACTED] COUNTY COMPLIANCE REPORT</b> <b>PARCELS WHICH HAVE A REAPPRAISAL YEAR LESS/EQUAL TO YEAR 2004</b>			
<b>Property Year: 2008</b> <b>Reappraisal Year: 2004</b>			
Parcel Number	Name	Reappraisal Year	State Category Code(s)
RPS05000001330	MILLIMAN PIERCE	2004	20 41
RPS05200070000	WEYAKIN INC	0	19
RPS05300000120	ROOS MICHAEL D	2004	20 41
RPS05300000130	ELLIOTT RICHARD	2004	20 41
RPS05300000150	ALBRIGHT ROBERT L	2004	20 41
RPS05300000160	BIGGS JUDITH L	2004	20
RPS05300000170	BIGGS JUDITH L	2004	20
RPS05300000180	BIGGS JUDITH L	2004	20 41
RPS05300000190	ROBERTSON JULIAN H JR	2004	20 41
RPS05300000200	ROBERTSON JULIAN H JR	2004	20
RPS05300000210	MCLEAN LANNY	2004	20 41

## ILLOGICAL STATE CATEGORY CODES

This report will attempt to find state category code combinations that are illogical. For example, having a rural residential land parcel (category 12) with a rural subdivision dwelling (37), would be illogical because state rules would expect it to be a 12/34 combination.

This report may be helpful in cleaning up conversion data. The Property system has validation built into it that will prevent most of these types of circumstances from ever happening.

<b>[REDACTED] COUNTY COMPLIANCE REPORT</b> <b>PARCELS WITH ILLOGICAL CATEGORY COMBINATIONS</b>		
<b>Property Year: 2007</b>		
Parcel Number	Name	Categories
RPB000009004A	TORRES PEDRO	42 20 21 41
RPB02700010010	ACKER PARTNERSHIP	42 20 21 41
RPB029400000A0	BELLEVEU CITY OF	81
RPB0300000003C	BLAKE GREGORY G	41 42 20 21
RPB03010000000	BELLEVEU CITY OF	81
RPB03010060010	BELLEVEU CITY OF	81
RPB03010060080	BELLEVEU CITY OF	81
RPB040100000A0	BELLEVEU CITY OF	81
RPB0402001004A	COMMONS ROBERT R	42 20 21 41
RPB04090010060	BELLEVEU CITY OF	81
RPB04090010070	BELLEVEU CITY OF	81
RPB04100030100	BELLEVEU CITY OF	81
RPB0410004002A	BELLEVEU CITY OF	81
RPB04110010010	BELLEVEU CITY OF	81
RPB04110020050	DE LA CRUZ ROY	41 20 48
RPB04110020060	IME RONALD A	30 41 48 20
RPB041400000A0	BELLEVEU CITY OF	19
RPB04150010000	LIFE CHURCH WOOD BREE INC	04

## 5 YEAR REAPPRAISAL PERCENTAGES

This report is used by the State Tax Commission to monitor compliance with reappraisal requirements. It lists parcels by category grouping, and gives percentages for appraised and non-appraised properties. It is also a helpful tool for the county to use to monitor the reappraisal workload throughout the year.

There are additional selection fields to be used when you choose this report. In order to know how to answer these prompts, you need to know how the reappraisal work has been assigned and entered. The Property system has a field for Reappraisal Year, and one for Inspection Date. There are two ways that counties can use them.

### *Inspection Dates Cleared*

One method is to update parcels when reappraisal work is assigned, using a batch program in CAI Property. The Reappraisal Year is updated to the current year for the parcels being assigned, and the Inspection Date is cleared to indicate that the appraisal has not yet happened. When the appraiser enters their work, they enter an Inspection Date, indicating that the parcel has been completed for the Reappraisal Year entered.

### *Inspection Dates Not Cleared*

The other method is to assign work but not update any parcels until the work is completed. When the appraiser enters their work, they update the Reappraisal Year. They should also update the Inspection Date, but it is informational only with this method.

Use the following chart to help you determine whether to check Yes or No to answer the “Were Inspection Dates Cleared?” prompt, and to know what the result will be on the Five Year Reappraisal Percentages report.

	Were Inspection Dates Cleared?	
	YES	NO
<b>When Work Is Assigned...</b>		
Reappraisal Year	Changed to current year	No change
Inspection Date	Cleared (blank)	No change
<b>When Appraisal Is Entered...</b>		
Reappraisal Year	No change - already current year	Changed to current year
Inspection Date	Appraisal date entered	Appraisal date entered
<b>Progress Report</b>		
<b>Inspected</b>		
Reappraisal Year	Falls within From/To year range	Falls within From/To year range
	AND	
Inspection Date	Not blank	Doesn't matter
<b>Not Inspected</b>		
Reappraisal Year	Falls outside From/To year range	Falls outside From/To year range
	AND / OR	
Inspection Date	Blank	Doesn't matter

The following screen shows the selection options for the report.

Compliance Reports [PT8c7F]

Property Year: 2008

From/To Reappraisal Year: 2008 2008

Were Inspection Dates cleared? Yes No

Reports:

- Year Equal to Zero
- Less-Equal to Reappraisal
- Illogical State Category Codes
- 5 Year Reappraisal Percentages

Print View Cancel

1. From/To Reappraisal Year

Enter the range of Reappraisal Years (review years) for inspected parcels. If there is only one year, enter it in both the From and To fields.

If the Reappraisal Year is either less than or greater than the range, it will be counted as Not Inspected.

2. Inspection Dates Cleared

Yes or No (see discussion above for assistance in deciding how to answer this)

<b>COUNTY</b>		Property Year:	2008		
<b>Reappraisal Progress Report</b>		Method:	Inspection Dates Were Cleared		
		Inspected Reappraisal Years:	2008		
<b>Category Group / Description</b>	<b>Total Number of Parcels</b>	<b>INSPECTED</b>		<b>NOT INSPECTED</b>	
		<b>Number</b>	<b>Percent</b>	<b>Number</b>	<b>Percent</b>
1-9, Vacant	1,365	46	3.37%	1,319	96.63%
1-9, Improved	378	6	1.59%	372	98.41%
11	4	1	25.00%	3	75.00%
11 / 33	6			6	100.00%
12	93	14	15.05%	79	84.95%
12 / 34	276	24	8.70%	252	91.30%
13	8	2	25.00%	6	75.00%
13 / 35	24	2	8.33%	22	91.67%
14	20			20	100.00%
14 / 36	7			7	100.00%
15	1,095	140	12.79%	955	87.21%
15 / 37	2,196	496	22.59%	1,700	77.41%
16	3			3	100.00%
16 / 38	11	3	27.27%	8	72.73%
17	2			2	100.00%
17 / 39	1			1	100.00%
18	163	34	20.86%	129	79.14%
18 / 40	2			2	100.00%
20	1,442	459	31.83%	983	68.17%
20 / 41	5,841	1,641	28.09%	4,200	71.91%
21	190	7	3.68%	183	96.32%
21 / 42	555	8	1.44%	547	98.56%
22	72			72	100.00%
22 / 43	18	1	5.56%	17	94.44%
25	485	155	31.96%	330	68.04%
26	3,364	579	17.21%	2,785	82.79%
27	555	181	32.61%	374	67.39%
45					
46 / 65 / 49	547	187	34.19%	360	65.81%
48	240	4	1.67%	236	98.33%
50	221			221	100.00%
51	92			92	100.00%
57					
Combined Categories/ Other	62	9	14.52%	53	85.48%
<b>REAPPRAISAL TOTAL</b>	<b>19,338</b>	<b>3,999</b>	<b>20.68%</b>	<b>15,339</b>	<b>79.32%</b>
Category 66	0	Personal Property		1,648	
Centrally Assessed Utilities (Year: 2007)	463	Exempt		3,498	
<b>GRAND TOTAL</b>	<b>24,947</b>	<b>Primary Roll, Non-Occupancy Parcels Only</b>			