



# HOMEOWNER'S EXEMPTION



## Delete HOE for Next Year



We are pleased to announce a program change that came about as a direct result of our Users Group discussions, and was set as one of your highest priorities.

**Effective immediately, you can work on any Homeowner's Exemption (HOE) maintenance that you need to in the 2009 property year.**

Up until now, if you had HOE to remove from a parcel in 2009, you had to hold onto it until after the end of year copy. This is no longer the case. Once the primary roll copy is done each year (typically end of May, first of June), you can delete HOE in the next year.

There will be exception reports for you to review and work on after the copy is done that will list parcels that could not be copied. Instructions on the copy process and exception reports will be made available shortly.

### Training Tips & Tricks for CAI Property users

#### **SUB ROLL PARCELS WITH HOE**

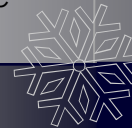
*The end-of-year copy program will copy sub-roll characteristic to the new year and flag the owners, improvement and land for HOE for you.*

#### **OCCUPANCY ROLL IMPROVEMENTS**

*Characteristics that are on the occupancy roll one year will be changed to non-occupancy when copied to the next year, and will calculate at full value rather than the pro-rated value.*



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