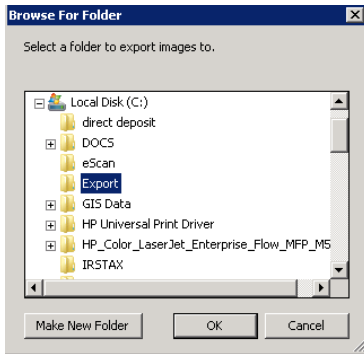
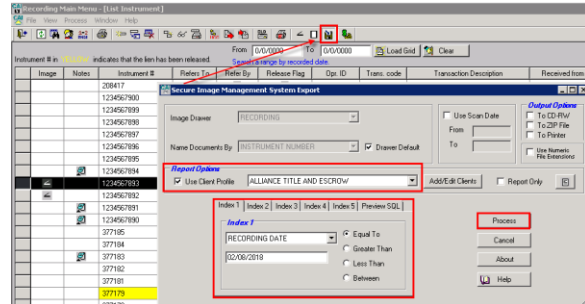




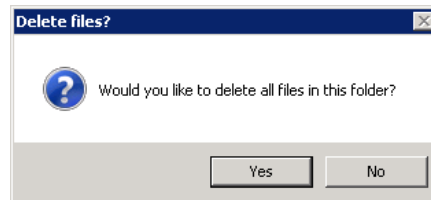
## Recording Image Export Process

From Recording Main: Select SIM (Secure Image Management System Export). Choose parameters of documents to be exported and Report Options. When choices are set – choose Process.



The system will open a 'Browse For Folder' window: Browse to the location to export the document to.

System will ask if you want to delete previous files in the folder. If yes is chosen, it will remove all of the export documents in that folder.



System will export documents and report on Total documents and pages exported and will create a log file.



Navigate to the 'Export' folder to view and upload the documents to the Title Company.