

CAI RECORDING PTF 7.5.1 April 2022

We are pleased to announce the release of Recording v7.5.1

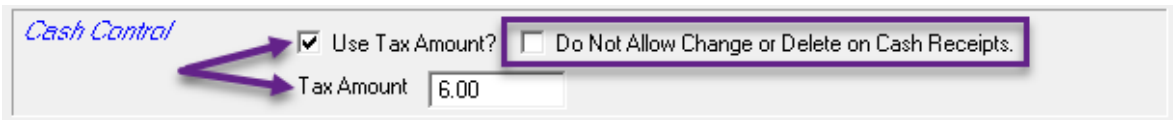
In this Release:

- Fixes to Instrument Cash Control Tax
- Passport Transmittal 2022 Update
- RC003 Revenue report fixes
- Update to RC002 Receipt report
- Liquor License update

PROGRAM updates

HD 58927 In Recording Control Menu → Edit Recording Control File (Change Control panel), there is a new option “Do Not Allow Change or Delete on Cash Receipts” at the bottom in the Cash Control area.

When the "Use Tax Amount?" option in cash control is checked, the tax rate entered in the “Tax Amount” will be used when calculating tax on cash transactions.



New override taxable flag added to Recording Control Menu → Maintain Cash Codes (List Cash Codes panel) takes precedence over Cash Control “Use Tax Amount?”

Cash Code	Default Fee Amount	Cash description	Manual entry allowed?	Taxable?	Type	For First	First Amount	Additional Amount
00	0.00	NO FEES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*Blank	0	0.00	0.00
01	10.00	RECORDING FEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pages	1	10.00	3.00
02	4.00	COPIES OF SURVEYS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*Blank	0	0.00	0.00

Add Cash

Cash code... 04 Marriage License County Cash Type CASH Add

Date 4/8/2022 Print Receipts? Check/Ref # 4102 Cancel

Amount 13.00 Charge code...

Tax Amount 0.78

Total Amount 13.78 Apply 6.00 % Tax

Rec. from MARY SMITH

Received by CAI

Comments MAR LIC

If the "Use Tax Amount?" option in cash control is checked in Recording Control, tax can be applied to cash entries.

REPORT updates

- HD 59700** Revenue report (RC003) tax amounts are correct now.
- HD 60018** Revenue report (RC003) displays the proper value or zero for grand totals and revenue type totals.
- HD 60146** Added the breakdown of Base, Tax and Total to the Receipt (RC002).
- HD 59846** Liquor Licenses (RC105/RC1002M) draft beer lines were updated to include "retail".
- HD 59168** Passport Transmittal form (RCDS1831) updated for 2022. Fees need to be updated by the user.

- **Fee Changes: *Change Passport Control***

Change Passport Control [AA8eF]

County Information

County Name CAI COUNTY

County Address1 320 SW 5TH AVE.

County Address2

County Address3 MERIDIAN, IDAHO 83642

Phone # (208)385-9335 Ext

Fee Information

County Fee	35.00	Expedited Fee	60.00
Card Adult Fee	30.00	Card Minor Fee	15.00
Book Adult Fee	130.00	Book Minor Fee	100.00
Overnight Fee	18.32	Search Fee	150.00

Record Information

Next File # 25 Next Transmittal # 11

Facility ID # IDTEST123 # of copies to print 2

Cash Code

Cash Code... 84 PASSPORTS

Update the fields and select 'Change'

Change Passport Control [AA8eF]

County Information

County Name: CAI COUNTY
 County Address1: 320 SW 5TH AVE.
 County Address2:
 County Address3: MERIDIAN, IDAHO 83642
 Phone #: (209)385-9335 Ext:

Fee Information

County Fee: 35.00 Expedited Fee: 60.00
 Card Adult Fee: 30.00 Card Minor Fee: 15.00
 Book Adult Fee: 110.00 Book Minor Fee: 100.00
 Overnight Fee: 17.13 Search Fee: 150.00

Record Information

Next File #: 25 Next Transmittal #: 11
 Facility ID #: IDTEST123 # of copies to print: 2

Cash Code

Cash Code: 35 PASSPORTS

List Cash Codes [RD1rF]

Code	Cash description	Default Fee Am
35	PASSPORTS	35.00
40	auditors sale tax	0.00
41	assessors sale tax	0.00
42	C P & F'S fee	3.00
55	TEST	5555.00
99	ACH	5.00

Change Cash Codes [RD11F]

Cash Code: 35 Default Fee Amount: 35.00
 Cash description: PASSPORTS
 Manual entry allowed?
 Taxable?
 Optional Fee Charges: Type: Blank For First: 0 First Amount: 0.00 Additional Amount: 0.00

Annotations:

- To change your Passport fee : Select the 'Cash Code' field -> double click
- Select Code, and "Change Code"
- Change Fee. Select 'Change'

Passport Transmittal form:

U.S. Department of State
PASSPORT APPLICATION TRANSMITTAL

Acceptance Facility Number: _____ Date: _____

ROUTINE Or EXPEDITE

ENTRY NUMBER	Name of Facility (City, State and Zip Code)			Facility Telephone Number (Include Area Code)							No Fee	Execution Fee \$35	Clerk's Initials
	Applicant's Name (Please Print or Type)	Date of Birth (mm/dd/yyyy)	Telephone Number (Include Area Code)	Minor Fee \$100	Adult Fee \$130	Minor Fee \$15	Adult Fee \$30	1-2 Day Delivery Service Fee (of Book) \$18.32	Expedite Fee \$60	File Search Fee \$150			
ex.	Claudia M. Thompson	02/08/1954	(540) 555-7235	x		x		x	x		\$238.32	x	
1.													
2.													
3.													
4.													
5.													
6.													
7.													

Agent's Stamp or Seal

Agent's Printed Name: _____
 Agent's Signature: _____
 Transmittal Tracking or Delivery Confirmation Number: _____

Number of Applications Included on Transmittal: _____

THIS TRANSMITTAL IS TO BE INCLUDED IN THE SAME ENVELOPE AS THE APPLICATIONS LISTED ABOVE WHEN MAILING. DO NOT SEND MORE THAN SEVEN (7) APPLICATIONS PER ENVELOPE. PLEASE RETAIN A COPY OF THIS TRANSMITTAL FOR YOUR RECORDS.

FORM DS-1832 12/21